



# ATENEO DE MANILA UNIVERSITY

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ID Picture

## LOYOLA SCHOOLS Office of the Associate Dean for Graduate Programs APPLICATION FOR ADMISSION TO GRADUATE STUDIES

**Instructions:**

- Fill up this form completely and accurately. Print or type the information requested. Use a separate sheet if necessary.
- Submit all the required documents by the deadline set by the Associate Dean for Graduate Programs. Only application forms properly accomplished and accompanied by all the required documents will be processed.
- Arrange to take the entrance examination on any of the dates set by the Associate Dean for Graduate Programs.

I am applying to begin graduate studies in \_\_\_\_\_ I wish to take up the following graduate degree program:  
(Please list in order of preference and indicate "Thesis" or "Non-Thesis", if applicable.)

School Year 20__-20__	Intersession	1.
	Semester I	2.
	Semester 2	

### PERSONAL INFORMATION

<b>Legal Name</b>	NAME IN BIRTH CERTIFICATE			Nickname		
	Gender <b>M</b> <b>F</b>	Married Name (If applicable)	Last Name	First Name	Middle Name	
<b>Permanent address</b>	Street No	Street	Subdivision / Barangay	City / Municipality		
	Province		Country	Zip Code		
<b>Mailing address</b> <i>(If not the same as the permanent address)</i>	Street No	Street	Subdivision / Barangay	City / Municipality		
	Province		Country	Zip Code		
<b>Phone and E-mail</b>	Residence ( ) Area code		Mobile:	E-mail:		
	Employed		Self-Employed	Not Employed	Job Title:	
<b>Present Employment or Immediate past Employment</b> <i>(if leaving job to study)</i>	Employer (company / school / private individual)			Full-time Regular	Part-time Contractual	
	Address			Office E-mail Address		
	Government Others _____	Private	Non-Government	No. of Yrs in Service	Nature of Business / Institution / Org.	Office Landline and Fax No.
<b>Date of birth</b>	Day /	Month /	Year	Age	Place of Birth	
<b>Citizenship</b>	Filipino		Others (specify)			
<b>Civil Status</b>	Single	Married	Widowed	Separated	Blood type	
<b>If married: Name of Spouse</b>	Last Name	First Name	Middle Name	Contact nos.	Landline	Mobile
<b>Person to contact in case of emergency</b> <i>(Name, address, relationship and contact details)</i>	Last Name	First Name	Middle Name	Relationship		
	Street No	Street	Subdivision / Barangay	Contact nos.	Landline	Mobile
	City / Municipality	Country		Zip Code	E-mail	

Please do not write below this line

### APPLICATION FEE PAID

OR No.	Amount	Date	Prepared by		
Date Received	ADGP:	Department:	ADGP:	Dean:	Registrar:
By:					

<b>Legal Name</b>	<b>Married Name (if applicable)</b>	<b>(Name in Birth Certificate) Last Name</b>	<b>First Name</b>	<b>Middle Name</b>
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**ENROLMENT AND PREVIOUS APPLICATION**

Have you ever enrolled for graduate studies?	Yes	No	If yes, when?	
In what school?			For what program of study?	
Have you ever <b>applied</b> for graduate studies at the Ateneo de Manila University before?	Yes	No		
If yes, when?			For what program of study?	
Have you ever <b>enrolled</b> in the Ateneo de Manila University - Loyola Schools before?	Yes	No		
If yes, what is your ID No.?			In what program?	

**EDUCATIONAL BACKGROUND - SCHOOLS ATTENDED**

Level	Complete Name and Location of All Schools Attended	Dates of Attendance	Degree and Year Received or Expected
<b>Graduate School</b>			
<b>College</b>			
<b>High School</b>			

**ACADEMIC HONORS (COLLEGE / GRAD SCHOOL) OR SPECIAL AWARDS RECEIVED**

Award(s) Received	Awarding Institution	Date

**FOR TEACHERS**

Employment Status			Level Taught				
Currently teaching	Permanent	Probationary	Pre-Sch	GS	HS	College	Grad Sch
On Study Leave	Contractual	Substitute	Others	_____			

**TEACHING EXPERIENCE**

School(s) / Address(es)	Subject(s) Taught	Inclusive Dates

<b>Legal Name</b>	<b>Married Name (if applicable)</b>	<b>(Name in Birth Certificate) Last Name</b>	<b>First Name</b>	<b>Middle Name</b>
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**PREVIOUS WORK EXPERIENCE OTHER THAN TEACHING AFTER GRADUATION FROM COLLEGE**

Position	Company / Firm	Inclusive Dates

**RESEARCH EXPERIENCE**

**Thesis written:** If you wrote a thesis (undergraduate/graduate), what was the subject of your thesis? (Write the full title of the thesis if possible.) If you are an applicant for MA/MS studies, please write your undergraduate thesis topic; if an applicant for a doctoral degree, your master’s thesis topic.

**Other Research.**

If you have done research other than an undergraduate/master’s thesis, please fill up the following tables:

Research Projects	Research Institution	Position in Project	Inclusive Dates

**Published Research Papers / Unpublished Research Papers Presented.**

Title(s)	Publication(s) / Conference(s)	Date

**SEMINARS / TRAININGS - DIRECTLY RELATED TO THE PROGRAM YOU ARE APPLYING FOR (if any)**

Seminars / Workshops / Training Programs Attend	Organizing Institution(s)	Inclusive Dates

<b>Legal Name</b>	<b>Married Name (if applicable)</b>	<b>(Name in Birth Certificate) Last Name</b>	<b>First Name</b>	<b>Middle Name</b>
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### PLAN OF STUDY

Do you plan to enroll as a	full-time student?	part-time student?
When do you plan to finish your degree and why?		
Who will provide all or most of the funding for your graduate education?		
Self	Parents	Relatives Others, pls. specify

### SCHOLARSHIP

Are you applying for a scholarship?	Yes	No	Name of scholarship
Scholarship status as of this date:	Completing requirements	Submitted application	Already a grantee

### PERSONAL ESSAY

(The essay should be 1-2 pages long, typed double-space, and printed on letter-sized bond paper.)

Please write a personal essay that covers the following:

1. Reason for graduate study
  - a. Reasons for pursuing graduate studies at this time
  - b. Reasons for choosing your program of study
2. Qualities and experiences which you feel will help you or give you difficulties in your chosen program of study
  - a. Personal qualities, abilities or special skills
  - b. Work experience (life experiences) and previous studies
  - c. Constraints or difficulties that you anticipate encountering in your studies
3. Potential contribution of an Ateneo graduate education to your profession and larger society

### REFERENCES

(Pls. see the [RECOMMENDATION FOR GRADUATE ADMISSION FORM](#). The instructions given there indicate which names are to be written below.)

Name	Position, Institution, Telephone No. & E-mail Address
1	
2	
3	

I hereby certify that all information written in this application is complete and accurate. If accepted as a student, I agree that my admission, registration, and graduation are subject to the rules and regulations of the Loyola Schools, Ateneo de Manila University.

**APPLICANT'S SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Important:**

Credentials filed in support of this application become the property of the Ateneo de Manila University and will not be returned to the applicant. Misrepresentation of information requested in this application will be sufficient reason for refusal of admission or denial of enrollment in a subsequent semester.

### ADDITIONAL INFORMATION REQUIRED FROM INTERNATIONAL APPLICANTS

Passport Number	Issued at	Expiry date
Type of visa in passport	Validity of visa	Day Month Year
Person to contact in the Philippines in case of emergency		
Relation to applicant	Mobile No.	E-mail
Address		

### DO NOT FILL UP (For Registrar's Use)

I-CARD No.	
Issued on	Expiry Date